

WEDDING INFORMATION

PLEASE PRINT

DATE/TIME OF WEDDING _____

BRIDE _____

Address _____ Phone _____

Email Address _____ Birth Date _____ Age _____ Birthplace _____

Mother's Name _____ Maiden Name _____

Father's Name _____

Baptized: Y N Church/Denomination _____

Confirmed: Y N Church/Denomination _____

Previous Marital Status _____ Children _____

Occupation/Employer _____ Work Phone _____

GROOM _____

Address _____ Phone _____

Email Address _____ Birth Date _____ Age _____ Birthplace _____

Mother's Name _____ Maiden Name _____

Father's Name _____

Baptized: Y N Church/Denomination _____

Confirmed: Y N Church/Denomination _____

Previous Marital Status _____ Children _____

Occupation/Employer _____ Work Phone _____

WEDDING DATE/TIME _____ Officiating Pastor _____

REHEARSAL DATE/TIME _____ Organist _____

Photographer _____ Soloist(s) _____

Videographer _____

___ Aisle Candles ___ Aisle Runner ___ Unity Ceremony Unity Candle Holder (Zion or Own)

___ Video ___ Patch Cord ___ Leave Flowers Vows: ___ Formal/Nicknames Ring: 1 or 2

Giving of Bride: ___ Father ___ Parents ___ Other _____ Zion Office Prepare Bulletin: Y or N

After Wedding Address _____ Phone _____

FOR OFFICE USE ONLY	ROUTING INFO	INITIALED	DATE
Information received by; Information Sheet in OARB; Noted on bulletin board (2 sheets); Copy made and put in wedding folder			
License & Certificate Copy attached to Information Sheet			
Entered on OARB "Master Sheet"; Entered Shepherd's Staff;			
Adjustments to Offering Envelope			
Index Cards			
Official Acts Book			
Information Sheet with attachments filed; Routing completed			

GROOM/BRIDE

WEDDING DATE

Parental Declaration _____ Children Declaration To & From _____

Reception Location _____ Time _____ Prayer at Reception _____

Unity Ceremony: Who is involved? _____ Attendants Come Down as: Couples or Individually

Best Man _____

Maid/Matron of Honor _____

Groomsmen _____

Bridesmaids _____

Jr. Groomsmen _____

Jr. Bridesmaid _____

Ring Bearer _____

Flower Girl _____

Ushers _____

Scripture/Reader _____

Scripture/Reader _____

Host(s)/Hostess(es) _____

Other Notes:

WEDDING FEES and PREPARATION CHECKLIST

(Fees should be paid THREE WEEKS before your wedding)

Please write a separate check for:

Organist, Soloist, Wedding Coordinator, Church (2), Pastor

NON-MEMBER CHURCH USAGE (\$250) \$ _____

REFUNDABLE SECURITY DEPOSIT (to be refunded within two weeks following the wedding)

Member \$100 \$ _____

Non-Member \$150 \$ _____

Security Deposit should be returned to (name/address):

Or shredded _____

ORGANIST FEE

Standard \$100 or

Accompanying a soloist \$125 \$ _____

SOLOIST FEE

\$ _____

WEDDING COORDINATOR FEE

Standard \$150 \$ _____

Aisle Candle Set Up \$90 \$ _____

CONGREGATIONAL FEES

Pre-Marital Counseling \$40 \$ _____

Bulletin Printing \$40 \$ _____

Aisle Candle Supply \$10 \$ _____

\$ _____

OPTIONAL PASTOR'S FEE OR GIFT \$ _____

Fees received by _____ Date _____